



# OHIO STATE FOOTBALL

## 2018 FACULTY AND STAFF TICKET INFORMATION

### ORDERING PERIOD MARCH 1-31, 2018

#### 1. ORDER PROCESS & PAYMENT

- Eligible faculty/staff members may apply for 2 full season (all home games) or 2 non-conference (Oregon State and Tulane) ticket packages beginning on **March 1, 2018**. The deadline for faculty/staff members to apply for tickets is **March 30, 2018 at 5:00pm ET**. No exceptions to the deadline will be granted. The OSU Athletics Ticket Office requires all season ticket holders to apply for their season tickets online.
- Eligible faculty/staff members who ordered a full season or non-conference ticket package for the 2017 OSU Football season will automatically be e-mailed 2018 ordering information to the e-mail address currently on record in their ticket office account. All eligible renewing faculty/staff members will be able to apply for 2 full season tickets. Those who would like to reduce to a non-conference ticket package should contact the Ticket Office via email to [athletic.tix@osu.edu](mailto:athletic.tix@osu.edu).
- All eligible employees that did not purchase a full season or non-conference ticket package for the 2017 season will be sent online ordering information in early March for the 2018 non-conference ticket package only. First time purchasers, or those who did not purchase a full season or non-conference ticket package the previous season are limited to the non-conference ticket package.
- If demand exceeds the supply available in the faculty/staff category, the Department of Athletics reserves the right to reduce your full season package to the non-conference package, or refund your order entirely based on faculty/staff points system.
- Faculty/Staff members will have the alternate option of purchasing two tickets (at full price) to one home game. The single game ticket option will be available to all eligible faculty/staff members via an online presale and will be communicated via email in early to mid June.
- **Payment Plan Options for 2018:** Faculty/Staff members will have 3 different payment plan options, all which will require a minimum down payment at the time their order is placed. All faculty/staff members who choose extended payment plans should have funds available when the ticket office attempts to charge credit cards.
  - 3-Payment Plan: Divides the total due into 3 equal installments. One-third of the total will be due at the time you submit your order and the remaining balance will be charged automatically in 3 monthly installments (4/30/18, 5/31/18)
  - 2-Payment Plan: Divides the total due into 2 equal installments. One-half of the total will be due at the time you submit your order and the remaining balance will be charged automatically on (4/30/18)
  - Pay in Full: Pay your entire balance due at the time you submit your order.

#### 2. ELIGIBILITY

- Each regular, or auxiliary faculty member, principal or senior administrative officer, professional staff member, regular unclassified professional staff, or Classified Civil Service staff member, if appointed by January 31, 2018 is eligible to apply.
- Individuals employed after January 31 are not eligible to purchase 2018 football season faculty/staff ticket options.
- Retired faculty and staff are eligible to apply for two tickets provided they have 25 years of service or emeritus status with The Ohio State University prior to retirement. (Early buyout does not qualify towards years of service)
- If you retired from the university prior to January 31, 2018, with 25 years of service or more with the university, and did not purchase tickets for the 2018 season please email the following information to [athletic.tix@osu.edu](mailto:athletic.tix@osu.edu) to have your faculty/staff ticket account activated for ticket purchasing:

Full Name	OSU Employee ID#
Home Address	Daytime Phone
Email Address	Department
- First time purchasers, or those who did not purchase a full season or non-conference ticket package the previous season are limited to the non-conference ticket package.

#### 3. PRICING INFORMATION AND DISCOUNTED TICKET POLICY

Detailed season ticket and single game ticket pricing for the 2018 season can be found [here](#).

The Athletic Council and Department of Athletics believe it is important that discounted tickets be used by the original purchaser or by someone within the same category, and, in principle, access to athletic event tickets at a discounted price is a privilege extended to members of the university community. This privilege does not entitle anyone to abuse the ticket policy by scalping or misusing tickets they purchase.

You may lose your ticket privileges if (a) you have engaged in conduct that is determined, by either OSU or the NCAA, to be in violation of any NCAA rules or if, in OSU's reasonable discretion, you have otherwise taken any action that jeopardizes the eligibility of OSU's programs or its student athletes; or (b) you have transferred your ticket(s) in such a way that has proven to be detrimental to the ticket recipient(s) and/or Ohio State.

During the ordering period, all faculty/staff applying for tickets will be provided the following options for their season tickets:

##### **Option A: PURCHASE TICKETS AT THE FACULTY/STAFF SEASON TICKET DISCOUNT RATE**

Faculty/Staff may purchase their season ticket package at the faculty/staff discounted rate of 20% off the single game ticket price (\$601 per full season ticket or \$134 per non-conference ticket). Discounted tickets will be clearly designated as faculty/staff tickets requiring a current OSU ID for admittance into Ohio Stadium.

- One OSU ID will be good for admitting two faculty/staff tickets into the stadium as long as those tickets arrive at the gate together.
- Faculty/Staff can give their tickets to anyone else with a valid OSU ID. The name on the ticket will not need to match the OSU ID.
- Faculty/Staff that purchase their season tickets at the discounted rate can upgrade tickets on a game by game basis. (See below)

##### **Option B: UPGRADE TO THE PUBLIC SEASON TICKET DISCOUNT RATE**

Faculty/Staff may upgrade their discounted faculty/staff season ticket package to the public season ticket discount rate of 15% off the single game ticket price. This can be done by selecting the "Faculty/Staff Upgrade" price option listed in the online application process. Faculty/Staff selecting this method will not be required to show any identification at the gates to Ohio Stadium.

Cost for faculty/staff discounted full season ticket	\$601	Cost for faculty/staff discounted non-conference ticket	\$134
Cost for upgrade to the public season ticket rate	\$ 38	Cost for Upgrade to the public season ticket rate	\$ 8
TOTAL PER FULL SEASON PUBLIC TICKET	\$639	TOTAL PER NON-CONFERENCE PUBLIC TICKET	\$142

Any season ticket upgrades made after 5pm on Friday, August 10, 2018 will be charged the single game upgrade fees as listed below.

#### SINGLE GAME TICKET UPGRADES

- Upgrades on a single game basis will begin Monday, August 13, 2018 and will be facilitated Monday through Friday during normal business hours at the Athletics Ticket Office located in the Schottenstein Center. **Tickets cannot be upgraded on the day of the game - NO EXCEPTIONS.** Ticket upgrade fees will include the payment of the difference between the faculty/staff ticket price and the full single game ticket price, as well as a service charge.
- TICKETS MAY ONLY BE UPGRADED BY THE ORIGINAL TICKET HOLDER. THE ORIGINAL TICKET HOLDER MUST SHOW THEIR VALID OSU ID AT THE TIME OF THE UPGRADE.**
- Fees assessed for upgrading faculty/staff tickets on a single game basis will be on a graduated scale. In addition to paying the difference between the faculty/staff season ticket price and the full single game ticket price, the following per-ticket service charges will be assessed:
 

1 <sup>st</sup> game upgraded: \$10 fee per ticket	3 <sup>rd</sup> game upgraded: \$20 fee per ticket
2 <sup>nd</sup> game upgraded: \$15 fee per ticket	4 <sup>th</sup> -7 <sup>th</sup> games upgraded: \$30 fee per ticket

#### 4. FACULTY/STAFF PRIORITY POINT SYSTEM

- Ohio State's Athletic Council has established a point system for faculty/staff ticket distribution and seating assignments.
  - Regular and auxiliary faculty members are awarded points based on rank, plus years of service (one point per year).
  - Regular & CCS staff members are awarded points based on their salary schedule, plus years of service (one point per year).
  - Part-time faculty and staff will receive points based on the criteria above multiplied by their percentage of FTE.
  - No-salary appointees (i.e. 0% FTE) will not be awarded priority points.
  - Eligible retirees (as defined in #2 above): Once a faculty or staff member retires, the total amount of points accrued based on rank or salary, respectively, will be frozen, and service points will be recalculated and awarded a half point per year of service, regardless if they are rehired at a later date.
  - Refer to [www.ohiostatebuckeyes.com/tickets](http://www.ohiostatebuckeyes.com/tickets) for a more detailed explanation of the [faculty/staff point system](#).
  - Questions regarding faculty/staff point calculations should be directed to your college/unit human resources representative.

#### 5. FACULTY/STAFF SEAT ASSIGNMENTS

- Faculty/Staff full season ticket holders will select their own seats online using the [Ohio State Football Virtual Venue](#) interactive seat map. Customers must submit ticket orders during the outlined ordering period; seat selection windows will be assigned based on faculty/staff priority points and will be communicated via email in early May. Refer to [www.ohiostatebuckeyes.com/seatselection](http://www.ohiostatebuckeyes.com/seatselection) for more information. Faculty/Staff full season ticket holders are required to select their seats each season.
- Faculty/Staff non-conference package will be assigned in priority point order by the Athletic Ticket Office from available inventory.
- Faculty/Staff members with permanent or temporary disabilities should indicate whether they need special seating in the "Seating Requests" section while completing the online ordering process. Anyone requesting ADA accessible seating will be required to submit a [Disability Needs Form](#) to be assigned accessible seats. The Disability Needs Form can be filled out online or returned to our office, but accessible seating will not be assigned until the form is received. **Disability Needs forms must be submitted by March 30, 2018.**
  - Customers requiring ADA accessible seats will receive instructions from the Athletics Ticket Office regarding their seat selection options once their ADA needs form has been received.
- GROUP SEATING or SEAT-WITH REQUESTS:
  - Full season ticket holders should refer to the Seat Selection Process information at [www.ohiostatebuckeyes.com/seatselection](http://www.ohiostatebuckeyes.com/seatselection) for more info on group seating.
  - Those purchasing non-conference ticket packages, when applying for tickets online, should list the name and ticket office account number of the individual(s) they would like to sit with in the "Seating Requests" section. Seat-with requests are not guaranteed and will only be considered if ALL parties wishing to sit together submit the same request. Seating priority will be assigned based on the person with the lowest point total. Limit 8 total faculty/staff seats per seating group. PLEASE NOTE: Faculty/Staff members purchasing the non-conference package cannot be seated with those purchasing the full season ticket package.
- No refunds will be issued to faculty/staff members who are unhappy with their seat location.**

#### 6. IMPORTANT NOTES / POLICIES

- Submitting a faculty/staff ticket order is not a guarantee you will receive tickets. If ticket orders exceed the supply available for faculty/staff use, orders will be filled for those with the highest point priority first.
- Faculty/Staff that apply for season tickets during the presale period but discontinue their employment with The Ohio State University prior to the beginning of the football season are ineligible to receive tickets and will be issued a refund.
- A \$35 non-refundable processing fee will be added to all ticket orders. (Ticket orders refunded due to insufficient points will be refunded the processing fee.)
- Change of account information: It is the responsibility of the account holder to keep the Athletic Ticket Office informed of any changes to their account. After logging in to your Ohio State Buckeyes Account, click EDIT PROFILE and confirm that the information listed on your account is correct. Please keep the email address on your account profile current to ensure that you receive season renewal notices and other ticket updates. **Please note that all address changes for the 2018 football season ticket mailing must be made prior to June 1, 2018.** No in-care-of addresses will be accepted.
- Every person, regardless of age, must have a ticket to enter Ohio Stadium. Lap tickets are available for children under 2 and can be purchased for \$10 on game days only at Gate 5 at Ohio Stadium.

#### 7. AWAY GAME TICKETS

To be eligible for away game tickets, faculty/staff members must purchase either the full season or non-conference ticket package, and meet all other eligibility requirements. **The faculty/staff away game ticket sale will be conducted at 4:00pm on Wednesday, May 2, 2018, online only at [www.ohiostatebuckeyes.com/tickets](http://www.ohiostatebuckeyes.com/tickets).** Prices and ticket availability will be communicated to eligible faculty/staff members via email closer to the away game sale date. Tickets will be limited and will be sold on a first-come, first-served basis.