



BOOSTERS – This request form is to be completed by all institutional staff members and boosters (representatives of athletic interests) prior to providing a meal to a student-athlete. Please complete this form in its entirety and submit it to the Athletic Compliance Office for approval prior to the occurrence of the meal.

NCAA Bylaw 16.11.1.5 Occasional Meals – A student-athlete or the entire team in a sport may receive an occasional meal in the locale of the institution on infrequent and special occasions from an institutional staff member. An institutional staff member may provide reasonable local transportation to student-athletes to attend such meals. A student-athlete or the entire team in a sport may receive an occasional meal from a **representative of athletics interest** on infrequent and special occasions under the following conditions: *(Revised: 1/10/92, 4/25/02, effective 8/1/02, 4/29/10)*

- (a) The meal may only be provided in an individual’s home, on campus or at a facility that is regularly used for home competition and may be catered; and *(Revised: 4/25/02 effective 8/1/02, 4/29/10)*
- (b) A representative of the institution’s athletics interest may provide reasonable local transportation to student-athletes to attend the meal function only if the meal function is at the home of the representative. *(Revised: 4/25/02 effective 8/1/02).*

Booster/Athletic Department Staff Member:	
Location of Meal (Include Address):	
Date:	Time:
Sport:	
Transportation:	
Home Phone:	E-mail

NCAA Rules to Remember

- A booster or OSU Department of Athletics staff member may provide a student-athlete or a team with infrequent and occasional meals (and transportation to attend the meal) **at his/her home, on campus or at a facility that is regularly used for home competition on infrequent and special occasions.**
- Boosters are **prohibited** from providing a meal at any other location.
- **Prospects may NOT** attend an occasional meal.
- **Incoming student-athletes may NOT attend an Occasional Meal in the home of a booster** during the summer prior to their initial enrollment
- Prospective student-athletes remain prospects until they report for the first day of classes during the academic year or official practice (whichever comes first).
- “Occasional” constitutes **not more than five times per academic year.**

Persons Attending: Please list **all** individuals who will attend and their relationship to the Department of Athletics (e.g., coach, student-athlete, booster, etc.). Please attach a list if necessary.

Name:	Relationship:
<i>Joe Smith (Example)</i>	<i>Booster</i>
<i>Chris Walker (Example)</i>	<i>Student-Athlete</i>

I certify that I have read this form and the provisions of NCAA Bylaw 16.11.1.5. I affirm that the occasional meal will be provided in accordance with this bylaw, that I have sought approval from the Athletic Compliance Office, and that all individuals in attendance are eligible to participate.

Signature of Booster:	Date:
Signature of Athletics Compliance Office:	Date:
Signature of Development Office:	Date: